Welcome to the Faculty of Engineering – FAU
First Semester Student Reception
Outline

1. FAU and the Faculty of Engineering
2. Study programmes and information
3. Office of Student Information and Advice
4. Important FAU Online Portals
5. University Groups
6. Corona-related information
7. First steps in Erlangen as a new student
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Friedrich-Alexander-Universität Erlangen-Nürnberg

- **1743** Opening of the Friedrichs-Universität by Margrave Friedrich von Brandenburg-Bayreuth
- **1769** Expansion by Markgrave Alexander and renamed Friedrich-Alexander-Universität
- **Today** FAU is the second largest University in Bavaria, now called Friedrich-Alexander-Universität Erlangen-Nürnberg
- The **FAU seal** shows the two margraves Friedrich and Alexander
FAU in Numbers

FAU in total: **38,494** students

Faculty of Engineering ~ **26%** of all students at FAU

(Updated 01.10.2020)
Faculty of Engineering

- Founded in 1966, the Faculty of Engineering is a world-class engineering education and research facility embedded in a full university and is the largest engineering university in Northern Bavaria.

- The focus is on methodological and fundamental training at a high level for undergraduate and graduate students.

- Intensive contacts with industry.

- The Faculty of Engineering is involved in numerous research partnerships and collaborations with international research institutions.

- The faculty is spread over several locations in the metropolitan region: Erlangen, Nürnberg, Fürth, as well as others.
Faculty of Engineering Campus – Südgelände
Faculty of Engineering Campus – Südgelände
Faculty of Engineering – Scientific environment

Other locations in Erlangen

- NCT Nürnberg Campus of Technology (Engineering for Smart Cities)
- EnCN Energy Campus Nürnberg
- Research Factory Nürnberg (Fraunhofer, FAPS)
- Joint Institute of Advanced Materials and Processes Fürth
- Bavarian Lasercentre GmbH
- Fraunhofer-Institute (South campus and Tennenlohe)
Faculty of Engineering – Departments and Chairs

- Artificial Intelligence in Biomedical Engineering  coming soon!!!
- Chemical and Biological Engineering  11 chairs
- Computer Science  14 chairs
- Electrical Engineering  13 chairs
- Materials Science and Engineering  9 chairs
- Mechanical Engineering  9 chairs
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First Year BSc Students

- **Chemical and Biological Engineering**
  - Chemical Engineering – Nachhaltige Chemische Technologien 24 21
  - Chemie- und Bioingenieurwesen 45 35
  - Life Science Engineering 37 22
  - Energietechnik 40 27

- **Computer Science**
  - Computational Engineering 16 12
  - Informatik 189 131
  - Informatik/IT-Sicherheit 26 18
  - Lehramt Informatik Gymnasium/Realschule (Staatsexamen) 23 1

- **Electrical Engineering**
  - Elektrotechnik, Elektronik und Informationstechnik 75 58
  - Berufspädagogik Technik 9 0
  - Informations- und Kommunikationstechnik 18 13
  - Mechatronik 50 30
  - Medizintechnik 66 52

- **Materials Science and Engineering**
  - Materialwissenschaft und Werkstofftechnik 30 20
  - Nanotechnologie 34 27

- **Mechanical Engineering**
  - International Production Engineering and Management 26 15
  - Maschinenbau 59 45
  - Wirtschaftsingenieurwesen 97 74
Bachelor of Science within 3 years

- are scientifically and practically oriented
- impart broad basic knowledge for engineering work
- convey key qualifications
- offer project-related work as part of the bachelor’s thesis

The BSc degree
- offers direct entry into the engineering profession
- offers flexibility in the choice of the master’s program

1.-2. Semester
 GOP (Grundlagen- und Orientierungsprüfung)
 Compulsory and basic modules

3.-5. Semester
 Subject-specific basics and profile building

6. Semester
 Bachelor’s thesis, Internship at university or in industry, elective modules

Degree
 Bachelor of Science B.Sc.
Master’s programmes at the Faculty of Engineering

- Chemical and Biological Engineering
- Chemical Engineering – Sustainable Chem. Technologies
- Computational Engineering
- Computer Science
- Electrical Engineering
- Energy Technology
- Technical Vocational Education & Training (M.Ed.)

- Information and Communication Technology
- Life Science Engineering
- Mechanical Engineering
- Materials Science and Engineering
- Mechatronics
- Medical Engineering
- Nanotechnology
- Production Engineering and Management

Elite Master’s Programmes and English Master’s programmes:

- Advanced Materials and Processes (Elite Programme)
- Advanced Optical Technologies (Elite Programme)
- Computational Engineering (Elite Programme)
- Advanced Signal Processing an Communications Engineering
- Communications and Multimedia Engineering
Masters of Science within 2 years

- study in depth and specialize
  - in the same specialization as BSc (consecutive)
  - interdisciplinary in another engineering topic (non-consecutive)
- specialize your studies through selecting modules
- Master’s thesis
- Preparation for doctorate

The MSc degree
- offers successful entry into the engineering profession
- offers further qualification for a doctorate

1.-3. Semester
- Specialized studies, Internships in university and industry

4. Semester
- Master’s thesis

Degree
- Master of Science M.Sc.

Doctorate possible
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Office of Student Information and Advice (StIB)  
Faculty of Engineering Study-Service-Center

Studien-Service-Center Service Counter (SSC TF) is located in MHB in U 1.250

Service and advice
- Information and advice for students related to their studies
- Support for inquiries about administrative bodies of the university
- Seminars for soft skills
- International partnership programmes of the Faculty of Engineering
- Internships abroad

https://www.tf.fau.eu/studying/current-students/study-advice/
Questions about your study programme?
Departmental Student Service Centers

Department of Chemical and Biological Engineering
Dr. Anna Hilbig – anna.hilbig@fau.de
Dipl.-Kffr. Karin Jess – karin.jess@fau.de

Department of Electrical-Electronic-Communication Engineering
Dipl.-Ing. Almut Churavy – almut.churavy@fau.de
Joanna Kudanowska – joanna.kudanowska@fau.de
Dr. Stephanie Plass - stephanie.plass@fau.de

Department of Computer Science
Dr. Christian Götz – christian.goetz@fau.de

Department of Mechanical Engineering
Dipl.-Phys. Patrick Schmitt – patrick.schmitt@mb.uni-erlangen.de
Dr.-Ing. Oliver Kreis – oliver.kreis@fau.de

Department of Materials Science and Engineering
Dr. rer. nat. Alexandra Haase – alexandra.haase@fau.de
Rebecca Schuster, M.A. – rebecca.schuster@fau.de
International MSc Programme Coordinators

Advanced Materials and Processes
• Dorothea Herget, Sandra Schindler

Advanced Optical Technologies
• Dr. Jürgen Großmann

Chemical and Biological Engineering
• Dr. Anna Hilbig, Karin Jess

Communications and Multimedia Engineering, Advanced Signal Processing, ICT
• Joanna Kudanowska

Computational Engineering
• Dr. Alexander Ditter

Medical Engineering
• PD Dr. Tino Haderlein, Dr. Felix Schmutterer
Office of Student Information and Advice (StIB) Service-Counter

The Studien-Service-Center Service Counter is located in MHB opposite of lecture hall H8

Katharina Robeller  Anne Seidel  Martina Wadenstorfer

Service and advice:
- Finding rooms
- Support with the creation of timetables
- Issuing certificates for Soft-Skill-Seminars
- Lost property
- Information about qualified advice centers for further advice needs
Psychological-Psychotherapeutic Counseling

Dipl.-Psych. Elizabeth Provan-Klotz, Psychological Psychotherapist

Martensstr. 3, Room 04.154

Assistance with:

- Fear of speech, writing and exam
- Difficulties with learning, motivation problems
- Stress management
- Anger and impulse control problems
- Loneliness, depression, feelings of guilt, fears, thoughts of suicide
- Everyday studies with a chronic illness or disability
- Relationship, partner and family problems
- Identity and orientation problems
- Displacement from the parents and from the place of origin
- Questions about addiction and addictions (e.g. nicotine, alcohol, internet)
- Integration and cultural difficulties
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Information systems at FAU: UnivIS, StudOn

UnivIS (university information system): [www.univis.uni-erlangen.de](http://www.univis.uni-erlangen.de)

- **Modules, courses and timetables**
  („lists for lectures and modules by degree programmes“)
- **Persons and departments** („lists for persons and departments“)
- **Rooms** („list of rooms“)
- **Job offers at FAU**
- **Open access**

StudOn (Learning platform of FAU): [http://www.studon.uni-erlangen.de](http://www.studon.uni-erlangen.de)

- **Materials for courses**
- **Communication with the lecturer**
- **Access:**
  - Registration at the platform via the central registration service: [www.sso.uni-erlangen.de](http://www.sso.uni-erlangen.de)
  - Access to the different courses via password or application at the course administrator

More information: [https://www.fau.eu/study/current-students/manage-your-studies-online/](https://www.fau.eu/study/current-students/manage-your-studies-online/)
Information systems at FAU: Mein Campus, Faumail

mein campus: www.campus.uni-erlangen.de

- Administration of study programme and personal data
- Registration for examinations
- ECTS-credits / grade certificates
- Study certificates
- Access: Registration at the platform via the central registration service www.sso.uni-erlangen.de

Webmail: www.faumail.uni-erlangen.de

- Students email account
- Connection by the Identity Management Self Service Portal (IdM): www.idm.uni-erlangen.de
- Contact address for information from the examination office, the students records office and the university in general
- Please activate your account as soon as possible. You can redirect it to your private email address as well.
Improvement of teaching by evaluation

Study conditions survey
- Winter semester: FAU-“Studierendenbefragung“ (FAU-St)
- Summer semester: Study conditions survey of the faculty combined with first semester survey
- Request via your faumail-address
- In which areas do the degree programme need to be improved?

Evaluation of all courses
- Mid of the lecture period (lecturers distribute the TAN-codes to the students)
- Feedback to the teachers
- Conspicuous courses are checked

By participating in the evaluations, you have the opportunity to make changes.
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Alumni-Netzwerk ATE

Service and events for TF students

- Job exchange
- Field trips
- Career events
- Mentoring programme
- Scholarship
- Support programme for talented students
- Business meets students
- Graduate Book
Information about university groups

What is a university group (HSG) ?
- A voluntary association of students
- Integrated into a nationwide network

Events and activities
- Field trips
- Lectures from companies
- Company contact fairs

What do I get from being part of a university group?
- Independent work
- Teamwork, soft skills
- Non-university contacts (network)
- Companies like to see engagement
- Fun!!

www.erlanger-runde.de
The Diversity Scouts from the Office for Gender and Diversity (BGD) contribute as ambassadors of diversity to a non-discriminatory university culture:

- Support for orientation at the FAU personally in the SSC TF as well as centrally in the Learning Lab (information desk in the main library) and online
- Organization of events and networking in the area of diversity and anti-discrimination
- Training of students from all faculties on diversity scouts in the summer semester and subsequent employment as a student assistant in the BGD
- Coordination: Judith Holland (Diversity Management / BGD) judith.holland@fau.de
- Website: https://www.gender-und-diversity.fau.de/diversity/diversity-scouts/
Learning Lab
Study better together

- **Central Room in** Henkestr. 91
  - Open for learning in groups (Mo-Fr)
  - Various **events** from students for students
- **Individual advice for writing / Writing center:**
  - Writing advice in German for all students
    Contact: Dr. Annette Arend (ZiWiS, GOS) [annette.arend@fau.de](mailto:annette.arend@fau.de)
  - Writing advice in German for international students
    Contact: Jasmin Haderlein (Sprachenzentrum) [jasmin.haderlein@fau.de](mailto:jasmin.haderlein@fau.de)
  - Writing advice in English for all students
    Contact: Shira Richman (Language Center) [shira.richman@fau.de](mailto:shira.richman@fau.de)
  - Training of students of all faculties as writing tutors
  - Coordination: Anne-Marie Lipphardt (ILI) [anne-marie.lipphardt@ili.fau.de](mailto:anne-marie.lipphardt@ili.fau.de)
- Website: [http://learninglab.fau.de/](http://learninglab.fau.de/); Contact: [learninglab-kontakt@fau.de](mailto:learninglab-kontakt@fau.de)
The open workshop FabLab (fabrication laboratory) aims at computer-controlled manufacturing.

Everyone can put their ideas into practice.

For this purpose, high-tech machines and the necessary knowledge are available in order to achieve the impossible.

Location: Room U1.239
Erwin-Rommel-Straße 60
91058 Erlangen

Website: https://fablab.fau.de/; Contact: kontakt@fablab.fau.de

Unfortunately the FabLab is currently closed due to the pandemic, but can be reached by email.
Student Councils Groups

- Who are we?
  - Students and volunteers of their respective course of studies

- What we do:
  - Information and support regarding studies, student-life, Erlangen and more
  - Collection of learning-materials (e.g. exams, books and more)
  - Social events: BBQs, Pubnights, …
  - Help for communication between Students and Professors/Administration

- List of all available FSI groups:

  https://stuve.fau.de/en/stuve/fak-dep/fsien/
More options - selection

- Language centre  
  [https://sz.fau.de/sprachkurse/](https://sz.fau.de/sprachkurse/)
- University sports  
  [https://www.hochschulsport.fau.de/](https://www.hochschulsport.fau.de/)
- University music  
  [https://www.musik.fau.de/](https://www.musik.fau.de/)
- Career service  
  [https://www.fau.de/education/beratungs-und-servicestellen/career-service/](https://www.fau.de/education/beratungs-und-servicestellen/career-service/)
- Legal advice of Studentenwerk  
  [https://www.werkswelt.de/index.php?id=rechtsberatung](https://www.werkswelt.de/index.php?id=rechtsberatung)
- Familiy service  
  [https://www.familienservice.fau.de/](https://www.familienservice.fau.de/)

[www.erlanger-runde.de](http://www.erlanger-runde.de)
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The courses in the winter semester 2020/21 for all study programmes of the TF must be digitally offered.

- Depending on the study programme, there may also be in-person events.

- Internships and excursions should be offered in digital form or a digital alternative offer should be available.

- Exams are expected to be in presence, but there might be exemptions in day or kind of exam in case the student demonstrably cannot travel to FAU.

- There may be changed rules for exams: https://www.fau.de/education/beratungs-und-servicestellen/pruefungsaemter/corona-virus-auswirkungen-auf-pruefungen-ander-fau/
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Winter Semester 2020/21 Dates

- **Semester period**: 01 October 2020 – 31 March 2021
- **Lecture period**: 02 November 2020 – 12 February 2021
- **Lecture-free**: 24 December 2020 – 06 January 2021
- **Holidays (lecture-free)**: 03 October 2020 (Tag der Deutschen Einheit)
  01 November 2020 (Allerheiligen)

- **Re-Registration for SS21 begins February 2021 by transfer of the semester fees**
Some personal tips…

- **You are responsible for your studies.**
- Find out about the **legal framework**: Read the general examination regulations for the Bachelor and Master courses (ABMPO) of the FAU and the subject examination regulations (FPO) for your subject.
- **Get started right away**: An average of 1,800 hours are earmarked for the acquisition of 60 ECTS per year, which corresponds to full-time work.
- Do not postpone a GOP examination (for Bachelor’s only), otherwise you will run out of time.
- Join together in **study groups** and get excited about your studies.

When things become tight…

- **Get advice** from fellow or senior students, staff members of the chairs, professors.
- Limit yourself to the **essentials**.
- Use the **advice and help offers**.
  - Academic advisors
  - Maths consultation
  - Study-Service-Center
Das „FAU-Semesterticket“ is offered by Studentenwerk Erlangen-Nürnberg in cooperation with the traffic alliance „Verkehrsverbund Großraum Nürnberg“ (VGN)

It consists of two parts:

**Basic ticket (Basisticket)**
- already paid with the semester fee
- valid in the entire VGN area
- valid in the evening (7 p.m. - 6 a.m.) and Saturday, Sunday and public holidays all day

**Additional ticket (Zusatzticket)**
- 207 euros, voluntarily available
- valid in the entire VGN area
- valid every day around the clock

https://www.fau.de/education/studentisches-leben/semesterticket/
https://shop.vgn.de/index.php/product/518/show
FAU First Year Students’ Welcome Event 2020

Official welcome from
FAU President, Prof. Dr. Joachim Hornegger, and representatives from the cities of Erlangen, Nuremberg, and Fürth:

12 October 2020, 2 pm to 5 pm

More information:
https://www.fau.eu/outreach/events/first-year-students-welcome-event/
First steps in Erlangen and at FAU

1. Entry to Germany
2. Opening a bank account
3. Health insurance
4. Signing the rental agreement
5. Registration at the City
6. Enrolment at FAU
7. Residence permit
8. Liability insurance
First steps in Erlangen and at FAU

1. Entry to Germany

- Due to the COVID-19 pandemic, restrictions are in place for entry into Germany from a large number of countries.
- Moreover, persons arriving from many countries are obliged to self-isolate for a period of up to 14 days.
- At the moment you can shorten or even avoid this quarantine by a valid COVID-19-test not older than 48 hours before entry to Germany – but there might be changes in the near future.
- Please check the information on the website of the Federal Foreign Office of Germany regularly: https://www.auswaertiges-amt.de/en/coronavirus/2317268
- Once you are here from a risk area you will have to contact the official health authority of the city you live in.
First steps in Erlangen and at FAU

2. Open a bank account

- If you are staying in Germany for more than three months you should open a German bank account.
- You will need it e.g. for your rent and health insurance
- Note: Some banks charge fees for managing accounts; ask your bank for more information.
- Recommended: You should join a bank with an office in Erlangen.

- **Important**: Before enrolling you should transfer the semester fees of 127 euros to the account of the university. You will get the information together with your admission letter.
First steps in Erlangen and at FAU

3. Health insurance

- It is **mandatory** for all German and international students to have **health** and **nursing care** insurance before the start of their studies.
- You have **2 possibilities**: private or statutory health insurance.
- **A statutory health insurance is recommended**: Any of the >100 statutory health insurance providers in Germany offers a special insurance for students for about 110 euros per month. After concluding the contract, you will receive an insurance certificate which you have to submit for enrolment.
- **A private health insurance is not recommended**: A good private insurance is expensive. Cheap ones cover only the most important treatments and you will have to pay bills before you get back the money. – In case of a private insurance you will need an exemption from the statutory one for the enrolling by any German statutory health insurance provider. This will be valid for the overall time of your studies.
- **IMPORTANT**: You cannot enroll without an insurance certificate from a statutory health insurance provider. But in case you will NOT ARRIVE in Germany during the entire WS – you will get your money reimbursed.
First steps in Erlangen and at FAU

3. Health insurance: companies with an office in Erlangen

AOK Allgemeine Ortskrankenkasse Erlangen: Ms. Mona Schwemmer
Universitätsstr. 65, 91054 Erlangen
phone: 09131 826150
Email: erlangen.studenten@service.by.aok.de

Barmer: Mr. Andreas Schmidt
Konrad-Zuse-Str. 8, 91052 Erlangen
phone: 0800 33304 204401
e-mail: andreas.schmidt@barmer.de

DAK-Gesundheit: Ms. Daniela Meißner
Bauhofstr. 5, 91052 Erlangen
phone: 0911 950916-1914, mobil 0172 4042595
e-mail: daniela.meissner@dak.de

SBK Siemens-Betriebskrankenkasse: Mr. Christopher Amon
Zenkerstr. 9, 91052 Erlangen
phone: 09131 40083-281
e-mail: frank.herzing@sbk.org

TK Techniker Krankenkasse: Ms. Kerstin Dumhard
Karl-Zucker-Straße 3, 91051 Erlangen
phone 0911 2425623, mobil 01 75 - 584 09 25
e-mail: Kerstin.Dumhard@tk.de
First steps in Erlangen and at FAU

4. Signing the rental agreement

- FAU itself cannot assign you accommodation, but works very closely with Student Services Erlangen-Nürnberg (“Studentenwerk”)
- Students of the international Master’s programmes find a link to the accommodation application form included in their admissions letter.
- All other students should find their rooms themselves, at Studentenwerk or at other dormitories or on the free market. https://www.fau.eu/education/student-life/accommodation-2/
- In case you have got a room in a dormitory of Studentenwerk, you need an appointment for signing the rental agreement at their office in Erlangen, Walter-Flex-Str. 1A. Alternatively (or if you will be in quarantine) you can move into your room and ask Studentenwerk to send the documents for signing per normal mail.
As soon as you move in a room or flat in Germany you have to register at the City Hall of the city you live in.

Registration in person.

Needed documents:

1. Passport
2. Accommodation Certificate ("Wohnungsgeberbestätigung"). This document can be issued by your landlord if you haven’t signed a tenancy agreement yet.
3. Certificates indicating your civil status (only if you are coming to Germany with your spouse or children and therefore register as a family!)
First steps in Erlangen and at FAU

6. Enrolment at FAU

- Before you enroll at FAU you should transfer the semester fees (127 euros) to the bank account of the university.
- After that you can enroll as it is stated in your admission documents, e.g. a lot of students have to enroll by post by 30 September at the latest.

1. Enrolment form (“Einschreibantrag”; can be downloaded from campo.fau.de after reception of admissions letter and request of enrolment (“Immmatrikulation beantragen”)
2. School certificate of qualification for university entrance – certified copy (in case of post)
3. Your latest Bachelor Degree Certificate (for Master only) – certified copy (in case of post)
4. Confirmation of health insurance
5. Proof of paid semester fees (e.g. bank statement)
6. Passport - certified copy (in case of post)
7. Admissions letter from FAU
First steps in Erlangen and at FAU

7. Residence permit

- **After** receiving the enrolment documents
- Make an appointment with the foreigners office („Ausländerbehörde“) at the City Hall of the city you live in, e.g. in Erlangen: auslaenderbehoerde@stadt.erlangen.de

- **Needed documents:**
  1. Passport
  2. Admissions letter and enrolment certificate of the FAU
  3. Completed Form “Application for Residence Permit”
  4. Biometric Passport Photograph. You can take an electronic speed capture photograph (valid for 24 hours) directly at the city hall.
  5. The confirmation of health insurance (only students older than 30)
  6. Confirmation of secured financing for one year (scholarship certificate, letter of parents or similar, or blocked account)
  7. Competed registration at the City of Erlangen (or rather of your accommodation)
  8. 110 euros (per year) cash for the registration
First steps in Erlangen and at FAU

8. Third-party Private Liability Insurance = „Haftpflichtversicherung“

- HIGHLY recommended
- Inexpensive: 50-100 Euro per YEAR only
- Covers damages, you caused accidentally.
## Introductory events for the international Master’s programmes WS 2020/21

More details at your study programme

<table>
<thead>
<tr>
<th>Event</th>
<th>Date/Time</th>
<th>Format</th>
</tr>
</thead>
<tbody>
<tr>
<td>ASC</td>
<td>26 October – 28 October</td>
<td></td>
</tr>
<tr>
<td>CBI</td>
<td>2 November</td>
<td>in person</td>
</tr>
<tr>
<td>CE</td>
<td>29 October 10 am</td>
<td>Zoom meeting</td>
</tr>
<tr>
<td>CME</td>
<td>30 October 1 pm</td>
<td>Zoom meeting</td>
</tr>
<tr>
<td>ICT</td>
<td></td>
<td>Information on Studon</td>
</tr>
<tr>
<td>MAOT</td>
<td>to be announced</td>
<td></td>
</tr>
<tr>
<td>MAP</td>
<td>2 November 1 pm – 2:30 pm</td>
<td>Zoom meeting</td>
</tr>
<tr>
<td>MT</td>
<td>13 October 10 am</td>
<td>Zoom meeting</td>
</tr>
</tbody>
</table>

**Guided campus tours – October 20 to 29, 2020**
Good luck and a good start to your studies!